

Athens Township Authority  
February 28, 2011

Meeting was called to order at 5:30 p.m. by Chairman, Dr. Patrick Musto. Members also present were Jack Walter, Terry Cockcroft and Bob Blauvelt. Also attending was Attorney Mark Smith, employee Al Teeter and wife, and John Belyea of Larsen Design.

Motion by Cockcroft, seconded by Walter to approve the minutes of the January 10, 2011 meeting as presented. Motion was unanimous.

FINANCAL

The following bills were reviewed. Motion by Walter, seconded by Blauvelt to approve the payment of the bills as presented.

Aqua Pa. Water	\$426.81
Athens Borough Council	\$1,454.96
ATA-Lake Macham	\$695.50
Austin's excavating	\$180.00
C & N Bank	\$38,639.07
Coyne Textile	\$201.06
Data Management & Reporting	\$188.00
Friedman Electric	\$8.79
Gannon Associates	\$987.00
Horn's True Value	\$8.99
ICC – Chamber Choice	\$645.51
Kai Pan Consulting	\$85.00
Kingsley Power System	\$1,490.00
Line Systems	\$708.50
Niemiec, Smith & Pellingier	\$893.00
Pa. One Call Systems, Inc.	\$2.55
Penelec	\$2,422.67
PennVest	\$23,687.33
Pitney Bowes	\$367.74
South Waverly Borough	\$4,591.35
Susquehanna Software, Inc.	\$680.00
Sweetland Engineering & Associates	\$5,535.22
The Morning Times	\$38.36
The UPS Store	\$8.12
TigerDirect	\$563.19
Valley Energy	\$702.64
Valley Joint Sewer Authority	<u>\$480.00</u>
TOTAL	\$85,691.36

Secretary Huckabee presented 2 quotes for a new computer system. Kai Pan Consulting is an onsite service, Dell computer, monitor and software, set-up and clone old system to new for \$1,304.00. TigerDirect is HP Compaq, smaller system, no on site service and no cloning old system for 1,025.95 – Kai Pan can clone old to new for \$255.00 making quote \$1,280.95. Motion by Blauvelt, seconded by Walter to approve the purchase of the new computer system through Kai Pan Consulting. Motion was unanimous.

Pump station #1 has a pump that is receiving a pump seal failure alarm. The pump is still running, but there is not a spare pump to replace. Cost of a new 15 HP Myers pump is \$6,152. When the new one is received, the old one will be sent out for repair and that will become a spare for the station. Motion by Walter, seconded by Blauvelt to purchase the new spare pump for \$6,152.00. Motion was unanimous.

## ENGINEERING

The review of proposed Chesapeake Athens Office Complex was completed by Sweetland Engineering that was submitted on 2/9/11. The following items will need changed and resubmitted to ATA for further review.

SEA reviewed the capacity chart of the Wilawana service area to pump station #6. It appears that you have approved significantly more EDU's than are presently being used. Once these flows come on line the pump station will be very near capacity. I believe it is in your best interest for us to verify what has been promised and advise accordingly. The Authority needs to come up with a policy on reserving EDU's and how future expansion of your system will be funded.

Sweetland Engineering has performed an initial review of the proposed Chesapeake Athens Office Complex that will connect to the Athens Township Authority (ATA) Sanitary Collection System. The plans submitted are Land Development Plans, and were prepared by Larson Design Group last revised 2/09/2011. We have the following comments:

1. It is unclear whether the proposed 8" sanitary sewer mains and fiberglass pump station are to remain in private ownership. The title of the plans "Sanitary Sewer Addition to Athens Township Authority from Chesapeake Athens Office Complex" would seem to indicate they want it to be public. Sweetland Engineering would not recommend the Authority take over the system. This system is only to serve this development.
2. Plans should be dated.
3. Plan Sheet S-1, Sewer Plan and Profile – Phase 1
  - Lateral Stationing needs corrected
  - CHK-12-1 Stationing needs corrected; stationing should be 0+00 at manhole CHK-12-1 and run upgrade as the main line does.
4. Plan Sheet S-2, Sewer Plan and Profile – Phase 2
  - Lateral Stationing needs corrected
5. Plan Sheet S-3, Sewer Plan and Profile – Phase 3 & 4
  - Lateral stationing needs corrected
  - CHK 1-1 stationing needs corrected
  - CHK 1-1 invert -0.33 needs removed
6. Plan Sheet S-4, Sewer Plan and Profile – Force Main
  - Has permission been given for the proposed 2" force main to utilize Athens Township Authorities easement?
  - Force main to be a minimum of 4' depth
  - Existing water line and force main profile to be shown on plan.
  - Existing manhole station and invert of force main to be shown
  - Note on plan: Difference should be Distance.

- Should there be an air release at the high point in the system.
  - Existing manhole to be numbered utilizing Athens Township Authorities numbers.
  - Detail required for connection to existing manhole.
7. Plan Sheet S-5, Sewer Plan and Profile – Phase 1 & 2 Laterals
    - Lateral Stationing to be corrected.
  8. Plan Sheet S-6, Sewer Plan and Profile – Phase 3 & 4 Laterals
    - Lateral Stationing to be corrected.
  9. Plan Sheet S-8, Main Details
    - Project Narrative; second paragraph 8<sup>th</sup> line. Should be 6" force main not 4" force main.
    - Detail #3 Sanitary Clean Out, Solvent weld note should be removed, no glued joints below grade.
    - Detail #4 Sanitary Sewer Manhole Frame and Cover; should be 30" opening not 24".

John Belyea of Larsen Design stated he assumes ATA will take ownership of pump station, sewer line and forcemain. They are also requesting to place the force main in the easement area of our sewer force main and water line. It is a 30' easement. The easement paper work needs to be reviewed to see if this can be allowed. Larsen will make the changes and resubmit. A letter will be written to Larsen stating ATA will not take ownership of pump station and sewer line and will not be responsible for sewer line in easement area if allowed.

SEA sent a letter to Chairman Musto regarding Road C. They have completed the design for the both the relocated gravity sewer and force main systems. Plans were prepared in accordance with PennDOT design manual 3 drawing standards. SEA prepared construction specifications in accordance with PennDOT publication 408 and extracted material quantities for the design drawings. The design drawings construction specifications and material quantities were provided to Larson Group on Feb. 14, 2011. PennDot will review drawings and provide comments.

They also provided easement and deed documentation of record to Attorney Smith office for his review. SEA believes with the deed and easements, ATA can construct the relocated sewer lines without having to obtain additional easements or property. The letter received was given to Secretary Huckabee for the office file.

A proposal from SEA for the design of comminator for pump station #1 was received. Quote for engineering is about \$13,810.00. Total estimated price for entire project is \$86,000. Motion by Walter, seconded by Cockcroft to approve the contract with Sweetland Engineering for the comminator project. Motion was unanimous.

## LEGAL

Attorney Smith reported on a few collection accounts. We filed on the judgment with Heath Lee and will start garnishment on the bank accounts. Kay Bennett promised to pay \$50 a month and paid \$100 in December for November and December. Nothing for January or February. Attorney Smith will write her a letter and see if she will react. Brian Butville is paying the \$150 a month but is not paying the current sewer fee of \$130.00. Attorney Smith will write him a letter also. David Bunt paid, but still has not connected. A letter will be written to him

asking for the information of his contractor to connect the sewer. The sheriff sale on his property has been delayed till April.

The refinancing of our loans is still being worked on by Mark Lindquist. He has tried to set up meeting with Athens Township Supervisors but with the weather recently, he has not been able to make the appointments.

A right of way agreement with Appalachia Midstream Services, LLC. was received with the revisions requested by Attorney Smith. They will pay \$100 sign option and if they construct a pipeline we will be paid \$6,500 per acre of disturbed ground. Motion by Blauvelt, seconded by Walter to approve the agreement with Appalachia Midstream Services. Motion was unanimous.

A letter was received from Athens Borough regarding the pump station agreement. A meeting will be held with Bob Blauvelt and Dr. Muston and Attorney Smith on Wednesday the 9<sup>th</sup> after 12:30 sometime to review their answers and requests.

#### OTHER BUSINESS

A letter was received from Aqua Pa. Water regarding installation and testing of the backflow prevention devices. Bob Blauvelt will contact the water company to find out why we have to install these at 2 of our pump stations.

Meeting recessed into executive session for personnel reason at 6:40 p.m. Meeting reconvened at 7:47 p.m. Motion by Cockcroft, seconded by Blauvelt to have a special meeting on Monday, March 7, 2011 at 5:30 p.m. to finalize the employment agreement for Alston Teeter.

No further business, meeting adjourned at 7:49 p.m.

Respectfully submitted,

*Valerie L. Luckabee*

Secretary