

ATHENS TOWNSHIP SUPERVISORS  
January 3, 2012 7:00 PM  
Reorganization Meeting

The meeting was called to order at 7:03 PM. Supervisors present were Ronald Reagan, Maurice Fay, Jack Walter, Cheryl Wood-Walter and Christine Vough. John Thompson was also present.

On motion of Maurice, second by Cheryl, it was unanimous to appoint Robin as Secretary pro tem. Ron Reagan welcomed our new supervisor, Christine Vough, and returning supervisor, Cheryl Wood-Walter.

On motion of Jack, second by Christine, it was unanimous to appoint Maurice Fay as Chairman of the Board for 2012. Maurice abstained from the vote.

On motion of Maurice, second by Jack, it was unanimous to appoint Cheryl Wood-Walter as Vice Chairman of the Board for 2012. Cheryl abstained from the vote.

On motion of Jack, second by Cheryl, it was unanimous to appoint Robin Smith as Secretary of the Board for 2012. Robin thanked the Board.

On motion of Jack, second by Maurice, it was unanimous to appoint Ruth Casterline as Treasurer of the Board for 2012.

Jack made the motion to appoint Ray Brobst as Road Foreman for 2012, and to also appoint Randy Harford as Assistant Foreman for 2012. There was no second to the motion. Maurice said he would agree to Ray as Foreman, but would not second it with Randy as Assistant Foreman. Jack asked him why, and he said it wasn't appropriate. Motion failed for lack of a second.

On motion of Jack, second by Maurice, it was unanimous to appoint Ray Brobst as Road Foreman for 2012.

On motion of Cheryl, second by Jack, it was unanimous to hire Thompson Law Office to represent the Township for 2012 at a rate of \$95 per hour.

On motion of Jack, second by Maurice, it was unanimous to approve the following three benefit items:

Approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving, Veterans Day (Nov. 11<sup>th</sup>), Christmas & 1 floating holiday for full-time Non-Uniform employees granted immediately according to date of hire. Bargaining Unit holidays as per respective contracts.

Approve paid sick days per year for full-time Non-Uniform employees (present schedule 15 days per year after 1 year of service with the ability to carry over 5 unused days accumulation not to

exceed 30 days). A doctor excuse is required after 5 consecutive days. May use up to 10/yr. as FamilySick Leave if family member requires hospitalization or care afterwards. Bargaining Unit sick days as per respective contracts.

Approve vacation time for full-time Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Bargaining Unit vacation as per respective contracts.

On motion of Christine, second by Jack, it was unanimous to approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife or children - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member. Granted immediately after employment. Bargaining Unit bereavement leave as per respective contracts.

On motion of Jack, second by Cheryl, it was unanimous to approve to continue to provide a basic dental coverage plan for each full-time Non-Uniform employee including the family plan, if applicable, provide individual and family hospitalization benefits under Blue Cross and Blue Shield Traditional or Blue Cross and Blue Shield EPO and short term disability. Provide life insurance of \$30,000.00 for full-time Non-Uniform employees Bargaining Unit employee insurance as per respective contracts.

On motion of Jack, second by Christine, it was unanimous to approve to continue to provide vision coverage for full-time Non-Uniform employees as per vision contract. Bargaining Unit employee vision insurance as per respective contracts.

On motion of Jack, second by Cheryl, it was unanimous to approve 4 personal days for full-time Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per respective contracts.

On motion of Jack, second by Cheryl, it was unanimous to approve and provide the Township Non-Uniform Pension Plan and contribute \$84,772 to it and provide a Police Pension Plan and contribute \$126,503 to it for 2012. The employee will be enrolled immediately upon hiring.

On motion of Jack, second by Cheryl, it was unanimous to approve that any supervisor in office during 2012 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.

On motion of Jack, second by Christine, it was unanimous to give authority to Chairman of the Board to purchase supplies and small items of equipment without formal approval of the Board;

and to approve the other four supervisors to act in the same capacity in the event of emergency when the Chairman is not available.

On motion of Jack, second by Cheryl, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2012.

On motion of Jack, second by Christine, it was unanimous to adopt RESOLUTION 2012-01 designating C & N Bank and M & T Bank as our depositories for 2012. Ron asked if we would be able to change this during the course of the year and John Thompson said we would.

On motion of Maurice, second by Jack, it was unanimous to adopt RESOLUTION 2012-02 reappointing Cheryl Wood-Walter and appointing Christine Vough as Athens Township's two representatives to the Bradford County Sanitation Committee Appeals Board for 2012.

On motion of Maurice, second by Christine, it was unanimous to adopt RESOLUTION 2012-03, reappointing Ruth Casterline as primary voting delegate, Robin Smith as first alternate voting delegate, and Jack Walter as second alternate voting delegate to the Bradford County Tax Collection Committee for 2012.

On motion of Cheryl, second by Jack, it was unanimous to allow the Treasurer to pay bills during the month that become due or will be discounted before our meeting at the end of the month.

On motion of Cheryl, second by Jack, it was unanimous to set the 2012 mileage rate at the IRS rate for 2012. The IRS rate is presently at \$.555/mile.

Voice of the Residents – none

On motion of Cheryl, second by Jack, it was unanimous to hire Penny Estabrook as our cleaning person at a rate of \$10/hour, 2 hours/day, Monday through Friday beginning January 4, 2012.

On motion of Ron, second by Jack, it was unanimous to approve the Western Bradford COG dues invoice for payment for 2012.

On motion of Jack, second by Christine, it was unanimous to approve payment of the Gannon Insurance invoices for our insurance coverage for 2012.

Motion was made by Maurice and seconded by Jack to accept the donation of a 2009 pickup truck from Chesapeake Energy to the police department. Ron asked when this happened. Maurice said he thought we'd have to move quickly on it, so he called Jack and Robin and got the OK. Ron asked why we need a pickup truck for the police department? Maurice said it would be a second four-wheel drive vehicle for them. He added that he told them they would

Page Four  
Athens Township Supervisors  
January 3, 2012

have to get rid of the Hummer – we shouldn't be paying insurance on that for 12 months just to use it in 2 parades a year. Ron asked John Thompson if we have a problem with Chesapeake on this and John said no. Maurice said we didn't ask, they offered. It was the same with the fire company's receipt of \$10,000 from Chesapeake. Ron said we just approved a large land development for Chesapeake and we get a truck. He wants that on the record. Chairman Fay called for a vote on this motion. Motion passed with Ron opposed and voting no.

Maurice said we need a motion to have Larry transfer the Hummer to the Bradford County Sheriff's Department. Robin asked if that was legal. Maurice said Larry told him it was legal. They can donate it to another department or return it. On motion of Jack, second by Ron, it was unanimous to donate the Hummer to the Sheriff's Department.

On motion of Maurice, second by Ron, it was unanimous to appoint Ed Reid as Deputy Emergency Management Coordinator for the Athens Township.

Robin reported that the Sayre Area School District lease for their antenna expired on December 31, 2011. She asked the Board if they wish to have John Thompson draft a new lease at the same rate and for the same length of time. On motion of Ron, second by Cheryl, it was unanimous to renew the lease with the Sayre Area School District in the amount of \$600/year for 5 years.

Chairman Fay adjourned the meeting at 7:22 PM.

Respectfully submitted,

Robin L. Smith  
Secretary

