

ATHENS TOWNSHIP SUPERVISORS
January 3, 2011 7:00 PM
Reorganization Meeting

The meeting was called to order at 7:00 PM. Supervisors present were Ronald Reagan, Maurice Fay, Jack Walter, Cheryl Wood-Walter and Robin Smith. John Thompson was also present.

On motion of Ron, second by Cheryl, it was unanimous to appoint Robin as Secretary pro tem.

On motion of Maurice, second by Robin, it was unanimous to appoint Ronald Reagan as Chairman of the Board for 2011.

On motion of Robin, second by Cheryl, it was unanimous to appoint Maurice Fay as Vice Chairman of the Board for 2011.

On motion of Ron, second by Jack, it was unanimous to appoint Robin Smith as Secretary of the Board for 2011. Robin thanked the Board.

On motion of Ron, second by Robin, it was unanimous to appoint Ruth Casterline as Treasurer of the Board for 2011.

On motion of Maurice, second by Jack, it was unanimous to appoint Ray Brobst as Road Foreman for 2011.

On motion of Robin, second by Maurice, it was unanimous to hire Thompson Law Office to represent the Township for 2011 at a rate of \$95 per hour.

On motion of Jack, second by Maurice, it was unanimous to approve the following benefit items, with Robin abstaining as she is an employee:

Approve the following paid holidays: January 1, President's Day, Good Friday, Memorial Day, 4th of July, Labor Day, Thanksgiving, Veterans Day (Nov. 11th), Christmas & 1 floating holiday for Non-Uniform employees. Police Contract includes Police Memorial Day (May 15th) and President's Day. Granted immediately according to date of hire. Bargaining Unit holidays as per contract.

Approve paid sick days per year for Non-Uniform employees (present schedule 15 days per year after 1 year of service with the ability to carry over 5 unused days accumulation not to exceed 30 days). A doctor excuse is required after 5 consecutive days. May use up to 10/yr. as Family Sick Leave if family member requires hospitalization or care afterwards. Police and Bargaining Unit sick days as per respective contracts.

Approve vacation time for Non-Uniform employees: After one year employment - 10 days. After 5 years employment - 15 days. After six years employment, one vacation day per year of service shall be received up to a maximum of 25 days. No more than 4 weeks can be carried over. Police and Bargaining Unit vacation as per respective contracts.

Approve time off with pay for bereavement leave for Non-Uniform employees: for the death of husband, wife or children - 5 working days; mother, father, sister or brother - 5 working days; mother-in-law or father-in-law - 5 working days; aunt, uncle, grandparents, grandchild, niece, nephew, brother-in-law, sister-in-law - 3 working days. This leave time is for employee or spouse family member. Granted immediately after employment. Police and Bargaining Unit bereavement leave as per respective contracts.

Approve to continue to provide a basic dental coverage plan for each full time Police and Non-Uniform employee including the family plan, if applicable, provide individual and family hospitalization benefits under Blue Cross and Blue Shield Traditional or Blue Cross and Blue Shield HMO and short term disability. Provide \$75,000.00 life insurance for police and \$30,000.00 for Non-Uniform employees (as per health and insurance contract). Bargaining Unit employee insurance as per contract.

Approve to continue to provide vision coverage for full time Police and Non-Uniform employees as per vision contract. Bargaining Unit employee vision insurance as per contract.

Approve 4 personal days for full time Police and Non-Uniform employees. Granted immediately and prorated according to date of hire. Bargaining Unit employee personal days as per contracts.

On motion of Ron, second by Jack, it was unanimous to approve and provide the Township Non-Uniform Pension Plan and contribute \$84,973 to it and provide a Police Pension Plan and contribute \$148,561 to it for 2011. The employee will be enrolled immediately upon hiring. Robin abstained as she is an employee.

On motion of Jack, second by Maurice, it was unanimous to approve that any supervisor in office during 2011 shall be authorized to perform any duties pertaining to Township affairs, whether administrative, road work, etc.; to give authority to Chairman of the Board to purchase supplies and small items of equipment without formal approval of the Board; and to approve the other four supervisors to act in the same capacity in the event of emergency when the Chairman is not available.

On motion of Robin, second by Ron, it was unanimous to appoint Richard Bean as a member of the Vacancy Board for 2011.

On motion of Ron, second by Robin, it was unanimous to adopt RESOLUTION 2011-01 designating C & N Bank and M & T Bank as our depositories for 2011.

On motion of Ron, second by Robin, it was unanimous to adopt RESOLUTION 2011-02 reappointing Maurice Fay and Cheryl Wood-Walter to the Bradford County Sanitation Committee Appeals Board as representatives of Athens Township for 2011.

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On motion of Jack, second by Maurice, it was unanimous to allow the Treasurer to pay bills during the month that become due or will be discounted before our meeting at the end of the month.

Voice of the Residents – none

On motion of Maurice, second by Jack, it was unanimous to approve the minutes of December 29, 2010 as written. Cheryl abstained as she was out of town.

On motion of Ron, second by Robin, it was unanimous to set the mileage rate for 2011 at the IRS rate. The IRS rate is presently \$.51/mile.

On motion of Robin, second by Maurice, it was unanimous to approve payment of the Treasurer's bond in the amount of \$1,824.00.

Chairman Reagan took the Board into executive session at 7:09 PM for litigation and personnel issues. The regular meeting reconvened at 7:28 PM.

On motion of Robin, second by Maurice, it was unanimous to run an ad for the cleaning position at the township building.

There being no further business, on motion of Ron, second by Robin, it was unanimous to adjourn the meeting at 7:30 PM.

Respectfully submitted,

Robin L. Smith
Secretary

